

CSQ FUNDING APPLICATION – INDUSTRY WORKERS

COURSE CODE	COURSE TITLE	Total Cost	AMT Funded by CSQ	Co-Contribution to Fee	Tick apply
Short Course – Civil Specific Program					
RIIWH202E	Enter and work in confined spaces	\$280	\$280	\$0	
RIIWH204E	Work safely at heights	\$280	\$280	\$0	
Short Course – Building Specific Program					
MSMWHS217	Gas Test Atmospheres	\$220	\$220	\$0	
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	\$900	\$660	\$240	
CPCCLDG3001	Licence to perform dogging	\$1800	\$1320	\$480	
CPCCLRG3001	Licence to perform rigging basic level	\$2000	\$1490	\$510	
CPCCLRG3002	Licence to perform rigging intermediate level	\$2000	\$1600	\$400	
TLILIC0040	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity) (Logbook)	\$2200	\$1540	\$660	
TLILIC0022	Licence to operate a slewing mobile crane (up to 20 tonnes) (Logbook)	\$2400	\$1710	\$690	
TLILIC0023	Licence to operate a slewing mobile crane (up to 60 tonnes) (Logbook)	\$2400	\$1710	\$690	
TLILIC0021	Licence to operate a slewing mobile crane (up to 100 Tonnes) (Logbook)	\$2500	\$1980	\$520	
TLILIC0020	Licence to operate a slewing mobile crane (over 100 Tonnes) (Logbook)	\$2800	\$1980	\$820	

Applicants **must** answer **YES** to the following criteria.

ELIGIBILITY REQUIREMENTS	Evidence Required	YES	NO
Requirement – Right to Work in Australia			
Australian or New Zealand Citizen or Permanent Resident	Green Medicare Card (Current) or My.gov – Medicare snapshot OR Australian or New Zealand Passport (Up to 6 months after expiry) OR Australian or New Zealand Full Birth Certificate or Extract* <i>*A commemorative birth certificate cannot be accepted.</i> Australian Citizenship Certificate.		
A Visa holder with relevant permission to work and study and who has been employed in the Queensland Building and Construction Industry for 6 months or more. <i>N.B. An International Student Visa is not eligible</i>	Employer letter on letterhead, dated and signed by the employer which confirms: a) The participant has the right to work in Australia and undertake study; and b) the Visa number, and c) length of employment. <i>This information can be incorporated into the Eligible Worker letter.</i>		

ELIGIBILITY REQUIREMENTS		Evidence Required	
Eligible Worker		YES	NO
Employed and substantially engaged in the Queensland Building and Construction Industry.	Employer letter on letter head, dated and signed by the employer which confirms:		
OR	a) the role of the Participant; and		
Unemployed for less than 6 months in a role which would meet the employed and substantially engaged requirements of an Eligible Worker.	b) daily duties of the Participant; and		
OR	c) length of employment to demonstrate substantial engagement in the industry		
	d) current worksites/ projects		
	OR		
	Statutory Declaration providing details of employment which would ordinarily be on the employer letter.		
	OR		
Self Employed and substantially engaged in the Queensland Building and Construction Industry.	Copy of ABN/ACN registration showing ownership and Invoices for recent work in the industry.		
	OR		
NB: An Eligible worker is defined in the supporting resources for training suppliers.	Statutory Declaration providing details of business registration and recent work in the industry.		
Co-Contribution Fees			
An invoice will be issued prior to/ or at the commencement of training for Building Programs.			

Applicants **must** not be:

Conditions	Clarification	YES	NO
• an Employee of an Authority;			
• currently enrolled and participating in a Queensland secondary school program;			
• a contracted trainer or assessor or existing worker of an RTO;			
• funded by an Authority or such other source for delivery of the same training being undertaken as part of this Program;			
• funded for more than eight (8) Short Courses under this Program (either in Building Specific and/or Civil and/or Major Contractors) in the same Program period;			
• funded for more than three (3) high risk work (HRW) Units of Competency (excluding Asbestos Units of Competency) in the same Program period;			
• a Participant seeking a Verification of Competency.			
For Civil Short Courses MUST NOT BE all of the above and:			
• funded for more than three (3) mobile plant operator (MPO) Units of Competency in the same Program period;			
• be undertaking the training as part of an apprenticeship or traineeship;			
• Participant younger than 15 years			
EXCEPTION:			
• a Participant whose Employer is a local council who is undertaking roles which would ordinarily be considered an Eligible Worker.			

PROVIDER

ALL APPLICANT / EMPLOYER DETAILS MUST BE SUPPLIED FOR APPROVAL

APPLICANT DETAILS			
Name:		Phone Number:	
Job Title:			
Length of Service:		Status:	☐ Currently employed ☐ Most recent position
EMPLOYER DETAILS (CURRENT OR MOST RECENT)			
Business Name:			
Manager Name:		Phone Number:	

Applicant Declaration

I am aware of all requirements of the course as outlined within the relevant Course Information. I confirm I have reviewed all eligibility criteria and declare the information I am providing is true and correct. I understand that if I'm found to be ineligible for funding due to misleading information, I will be invoiced the full cost of training. I acknowledge I will complete training in full by 30th September 2027, or I will be invoiced the full cost of training. I authorise Century Training to pass on my contact details to Construction Skills Queensland should they need to contact me regarding a review of my training program, conducting surveys, and/or current or future CSQ products and services. The Co-Contribution Fee is to be collected prior to/ or at commencement of the course.

Date

CHECKLIST

- ☐ I have completed the application in full.
- ☐ I have provided:
 - Colour copy of green Medicare card or other evidence to show citizenship status
 - All supporting evidence must be provided prior to course commencement
- ☐ Applicants must satisfy entry requirements
- ☐ Applicants must satisfy the following eligibility criteria and provide all supporting evidence before course commencement.
- ☐ Any enrolments or logbook enrolments must be successfully completed, in full, by 30th September 2027 to receive funding.

Please return this document to hello@centurytraining.com.au for processing.

APPENDIX 1 - Employer Letter – CSQ Training Subsidy

Application

(Letter must be on a company letter head)

Date: ___ / ___ / 20___

Attn: Century Training

RE: CSQ Training Subsidy Application

To Whom It May Concern,

I confirm that **[Employee Full Name]** is employed **[Employment Type: Full-time / Part-time / Casual]** with **[Company Name]** as a **[Job Title]**.

Employment period: **[Start Date] – [End Date / Current]**.

The main duties included in this role are:

- [Duty 1: e.g., Operated non-slewing mobile cranes (greater than 3 tonnes capacity) on commercial construction projects.]
- [Duty 2: e.g., Performed rigging and dogging tasks.]
- [Duty 3: e.g., Interpreted and applied technical drawings and specifications.]
- [Duty 4: e.g., Coordinated with site supervisors and trades to complete allocated construction tasks.]
- [Additional duties as relevant to the employee's role.]

These duties show that **[Employee Name]** is employed and substantially engaged in the Queensland Building and Construction Industry, with work directly related to the following site(s):

- **[Construction Site Name & Address]**
- **[Add additional sites if applicable]**

Please note:

- At least one construction site name and address must be included (the employer's business address is not acceptable).

[Company Name] ☐ is / ☐ is not a Small to Medium Enterprise (SME) employing 19 people or less.

Kind regards,

Signature of Employer Representative: _____

Name of Employer Representative (print): _____

Position/Title: _____

Contact Number: _____

Alternative Evidence of Employment

If required, evidence of employment may also be verified by supplying:

- a) Copy of ABN/ACN registration showing ownership and invoices for recent work in the industry.
- b) Relevant current Licence along with confirmation that the participant is undertaking duties that demonstrate substantial engagement in industry priorities.
- c) Statutory Declaration providing details of employment/business registration and recent work in the industry.

APPENDIX 2 – STATUTORY DECLARATION EXAMPLE

Statutory Declaration

(for CSQ Funding Eligibility – Evidence of Substantial Engagement)

I,

[Your Full Name]

of **[Your Address]**,

in the State of Queensland,

do solemnly and sincerely declare that:

1. I was employed/self employed as a **[Job Title]**.
2. My employment status was: **Full-time / Part-time / Casual**.
3. My period of employment was from **[Month/Year]** to **[Month/Year]**.
4. **My duties and/or job description whilst I was substantially engaged in the Queensland Building and Construction Industry were as follows:**
 - [Duty 1: e.g., Operated non-slewing mobile cranes (>3 tonnes) on commercial construction projects.]
 - [Duty 2: e.g., Performed rigging and dogging tasks in compliance with site safety procedures.]
 - [Duty 3: e.g., Interpreted and followed construction plans and technical drawings.]
 - [Duty 4: e.g., Ensured compliance with WHS obligations on all worksites.]
 - [Add more as relevant to your role.]
5. The above duties were carried out on the following sites:
 - **[Site Name, Address, and Project details]**
 - [Additional sites if applicable]

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867 (Qld)*.

Signature of Declarant: _____

Name of Declarant (print): _____

Date: ____ / ____ / ____

Taken and declared before me at _____

This ____ **day of** _____ **20** ____

Signature of Witness: _____

Name of Witness (print): _____

Qualification: _____

Address of Witness: _____